

# GURU NANAK DEV ENGINEERING COLLEGE LUDHIANA

## Academic Section

No. AS/23/140

Date: 20.08.2021

### Registration Process related to the Course Detention

Students detained in various subjects are directed to submit their Registration Forms related to their Course Detention. This form along-with the proof of fee payment must be submitted in the concerned departments within ten working days from the start of the semester. This Registration Form is available on the college website at <https://gndec.ac.in/?q=node/85>. Before filing this form, concerned students must check their eligibilities for Detention Clearance with their respective department. Students should pay this registration fee through Demand Draft in favor of Principal, Guru Nanak Dev Engineering College, Ludhiana. In case of inability to submit the demand draft, the students can pay this registration fee via online mode with the following account details:

Bank Name	Punjab and Sind Bank
Account Holder Name	Principal, Guru Nanak Dev Engineering College, Ludhiana
Account No.	00211000050614
IFSC Code	PSIB0000021
Branch Name	Ludhiana Gill Branch, Gill Ludhiana-141006

#### For Detention Cases:

Registration Fee for Regular Students is Rs. 1500/- per subject, whereas the Registration Fee for the Passout Students is Rs. 2000/- per subject.

- **Late Form/ Fee Submission:** Additional fee of Rs. 500/- per subject will be charged as late fee submission, if the form is submitted within 11-15 working days from the start of the semester. An additional fee of Rs. 1000/- per subject will be charged as late fee submission, if the form is submitted within 16-20 working days from the start of the semester.
- No form will be accepted after 20 working days from the start of the semester for attending the classes in the odd semester of session 2021-2022 for the detention cases.

*Harwinder Singh*  
Assistant Registrar

CC: Principal for Kind Information, Please

All HODs are requested to inform the concerned students of their departments and get verified the students' details properly before sending the forms collectively in the Academic Section

Dean (Academic), CoE, and A.R. (Accounts Section) - for Information

Dealing Hand- Mr. Harwinder Singh, Academic Section

**DISTRIBUTION**

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COE

- EWB  
- Circulate memo to inform and advise the members.  
- A.R.  
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