

**GURU NANAK DEV ENGINEERING COLLEGE LUDHIANA**  
**(Department of Electronics & Communication Engineering)**

No.ECE/ 1294

Date: 21-11-2024

**NOTICE**

The schedule of **duties of staff members** for MSE-II, to be conducted during 27.11.2024 to 3.12.2024 are given below:-

Date	Timing	F-104	F-105	G-6	G-7
27.11.2024	9:00am to 10:30am	HK	CJ	DS	SMM
27.11.2024	2:30pm to 4:00pm	DS	SMM	SK	CJ
28.11.2024	9:00am to 10:30am	GK	HLK	PP	NK
29.11.2024	9:00am to 10:30am	BK	GPK	SMM	GK
2.12.2024	9:00am to 10:30am	PP	NK	RJK	HLK
2.12.2024	2:30pm to 4:00pm	KDS	MR	GPK	BK
3.12.2024	9:00am to 10:30am	HLK	PP	KDS	MR

**MR-** Dr. Munish Rattan, **BK-** Dr. Baljeet Kaur, **HK-** Pf. Harminder Kaur, **NK-** Dr. Navneet Kaur, **GPK-** Dr. Gurpurneet Kaur, **KDS-** Pf. Kuldeepak Singh, **HKA-** Pf. Harminder Kaur(D/o S. Avtar Singh), **DS-** Pf. Daljit Singh, **SK-** Pf. Simranjit Kaur, **PP-** Dr. Preeti Pannu, **SMM-** Pf. Shivmanmeet Singh, **HLK-** Pf. Harleen Kaur, **GK-** Pf. Gurleen Kaur, **RJK-** Pf. Rajbir Kaur,.

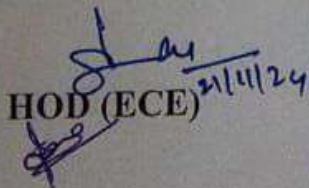
All the teachers are requested to collect Question paper from Department library 10 minutes before the start of test. Also, all teachers will submit answer sheets along with attendance in Department Library after completion of test.

Mr. Gurmit Singh, Mrs. Gagandeep Kaur, Mr. Sandeep Singh and Mrs. Manpreet Kaur will assist Dr. Gurjot Kaur Walia and Pf. Kunwar Partap Singh in distribution of question papers, collection and distribution of answer sheets.

**Duties: -**

Room No. F-104, F-105	Mr. Jaspal Singh
Room No. G-6, G-7	Mr. Navdeep Singh

All attendants shall arrange chairs/desks as per seating plan and shall remain present outside their respective rooms during tests.

  
HOD (ECE) 21/11/24

**Circulation: -**

1. All faculty members of ECE
2. Office Copy C-23
3. Pf. Rajbir Kaur(App. Sci. Department)