GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

(Academic Section)

No. AS/23/ 1885

Dated: 17 / 01 /2025

Online Registration Process for the Course(s) Detention (Jan-Jun. 2025)

On-roll students who are detained in various courses are required to fill the detention registration form on Academic Portal i.e. *https://academics.gndec.ac.in/* in Control Panel under "Detainee Form" tab to appear in ESE May-2025. Further details are as follows:

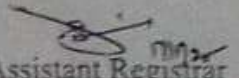| Online Form Submission	Schedule for Students			Schedule for Parent Department Exam Co-Ordinator to verify the Detainee Form Online	
	to Apply Online Form		to Pay Fee Online upto (after online verification by Parent Deptt. Exam Co-Ordinator)	Start Date	End Date (upto 4:00PM of the mentioned Date)
	Start Date	End Date			
without fine	17.01.2025	27.01.2025	28.01.2025	17.01.2025	28.01.2025
with fine of Rs. 1,000/-	29.01.2025	02.02.2025	03.02.2025	29.01.2025	03.02.2025
with fine of Rs. 2,500/-	04.02.2025	10.02.2025	11.02.2025	04.02.2025	11.02.2025
with fine of Rs. 5,000/-	12.02.2025	16.02.2025	17.02.2025	12.02.2025	17.02.2025

Students should pay the Applicable fee for the same as per following:

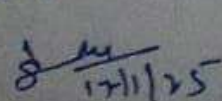| Student Status	Maximum No. of Courses which can be filled by student	Detention Fee per Course (in Rs.)	
		If subject is offered	If subject is NOT offered
On-roll	04	2,000/-	15,000/-

1. If the course is not being offered in the current semester, then the student may be allowed by respective Department Exam Co-Ordinator through the portal only to attend the classes for the detained course, subject to the condition that the course syllabus should be having minimum 80% similarity with the course being offered currently in the department(s). Fee of Rs. 2,000/- per course for on-roll student(s) will be applicable.
2. If student(s) wants to attend the classes for a detained course during his/her one semester Training in B.Tech. final year i.e. 7th/8th semester or MCA final year i.e. 4th semester, a student must undertake his/her training within 50 kms of college radius subject to permission from respective department.
3. Student(s) will have to submit the examination form and pay the applicable fee for detainee course(s) separately for End Semester Examination.
4. If a student faces any challenge while registering online for course detention, they should contact the Parent Department's Exam coordinator.

Note: Number of Course(s) can be selected only once in a semester while filling the Detention Form online. After submitting the Form no modifications can be made. So, students are advised to choose the course(s) very carefully.

Assistant Registrar

- DNB
- circulate (faculty/students)
- fdc c-24

17/11/25

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA
(Academic Section)

No. AS/23/1897

Dated: 22/01/2025

Online Registration Process for the Course(s) Detention (Jan-Jun, 2025) – (Ex-students)

Non-on-roll/Ex-students who are detained in various courses are required to fill the detention registration form on Academic Portal i.e. *https://academics.gndec.ac.in/ex_portal/* in Control Panel under "Detainee Form" tab to appear in ESE May-2025. Further details are as follows:

Online Form Submission	Schedule for Students			Schedule for Parent Department Exam Co-Ordinator to verify the Detainee Form Online	
	to Apply Online Form		to Pay Fee Online up to (after online verification by Parent Deptt. Exam Co-Ordinator)	Start Date	End Date (up to 4:00 PM of the mentioned Date)
	Start Date	End Date			
without fine	17.01.2025	27.01.2025	28.01.2025	17.01.2025	28.01.2025
with fine of Rs. 1,000/-	29.01.2025	02.02.2025	03.02.2025	29.01.2025	03.02.2025
with fine of Rs. 2,500/-	04.02.2025	10.02.2025	11.02.2025	04.02.2025	11.02.2025
with fine of Rs. 5,000/-	12.02.2025	16.02.2025	17.02.2025	12.02.2025	17.02.2025

Students should pay the Applicable fee for the same as per following:

Student Status	Maximum No. of Courses which can be filled by student	Detention Fee per Course (in Rs.)	
		If subject is offered	If subject is NOT offered
Non-on-roll/Ex	08	2,500/-	15,000/-

1. If the course is not being offered in the current semester, then the student maybe allowed by respective Department Exam Coordinator through the portal only to attend the classes for the detained course, subject to the condition that the course syllabus should be having minimum 80% similarity with the course being offered currently in the department(s). Fee of Rs. 2,500/- per course for Non-on-roll/Ex-student(s) will be applicable.
2. Student(s), who have been struck-off due to any reason, can also fill the detainee form for any previous semester(s).
3. Student(s) will have to submit the examination form and pay the applicable fee for detainee course(s) separately for End Semester Examination.
4. After submitting the detainee form, student can pay the fee online only after the Department Exam Coordinator has completed the verification process.
5. Student(s) must report to the respective department to attend classes after completing the fee payment for the detainee course(s).
6. The name of the Department Exam Coordinator is displayed on the student's Academic Portal. Therefore, if a student encounters any challenges while registering online for course detention, they should reach out to the Exam Coordinator of their Parent Department.

Note: The number of course(s) can be selected only once per semester while filling the Detention Form online. Once the form is submitted, no modifications will be allowed. Therefore, students are advised to select their course(s) with utmost care.

Assistant Registrar

Distribution:
1. Principal – for information 2. Dean Academic – for information 3. HoDs – to inform the concerned students
4. AR (Accounts) – for information 5. Office Copy 6. Mr. Ajay Verma – to upload on College Notice Board